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HOME & SCHOOL ASSOCIATION



Nov 14/24 Meeting Minutes

Erin Bell, Brittany, Erin Duncan, Cheryl Stookes, Sarah F, Laura Gray, Amy Douma, Sherri Dunn, Robin Daley, Erin Meanchoff

	Topic	Presenter
1.	Welcome / Intro of Exec & Round Table Introductions	<ul style="list-style-type: none"> ● Called to order by Erin Duncan. at 7:26 ● Round table introductions ● Introduction of Robin Daley - candidate for Co Secretary. ● Vote to approve Robin Daley as Co Secretary -Motion passed
2.	Financials -update	<ul style="list-style-type: none"> - Erin Bell presented the financials attached to minutes - First time in Quick Books - Strategy is to raise enough money this year that Execs next year have a continuation of float and can raise for the following year again. <p>Highlights:</p> <ul style="list-style-type: none"> ● Revenue for the Term for Food Sales is \$24,807, with a estimated profit of \$7,474.31 ● Pizza sales represented 46% of sales ● Projected Expenditures are \$19,5000. with \$4,076.86 spent to date ● Refund for black top what deposited (\$928.47) ● Membership dues do not match as waiting on 3 members to be approved to be lifetime members. They will owe \$80 each. ● Sub days are 2 weeks behind from a financial reporting perspective. ● \$2,000 worth of pizza pizza gift cards were found by previous member and will be used this year ● Donate a meal is for a kid a in need (crisis or financial challenges - approval voted by members) <p>Insurance: Insurance premium went up from \$50 to \$150 this year, however Hamilton Wentworth Board will pay for this.</p> <p>Erin Bell put a motion forward to purchase \$5,000 in subway</p>



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		<p>gift cards and \$5,000 in pizza gift cards from Fundsript to fund pizza pizza and sub days and maximize the donation. Vote was called, Motion Approved</p> <p>Erin Bell raised a motion that amount for sub should be increased to \$10,000 given there is a 3% higher percentage payout currently. Permission granted for Executives to vote on November 15, 2024.</p>
3.	<p>Purchase Updates & Requests</p> <ul style="list-style-type: none"> - Art items - Lego robotics - Games indigenous workshop - Others? - Requested: Sporting event cheering pack (parents) 	<ul style="list-style-type: none"> ● Safe space club is operating. ● cribbage club is being looked into ● art supplies have been purchased ● Games indigenous workshop is approved. ● Kristi is getting a quote for an african drummer. Cant get the cooking class we approved last year. Could we allocate funds from this to the drummer? ● Parents have requested a cheering back for school events.
4.	<p>Fundraising for 2024/25 School Year</p> <ul style="list-style-type: none"> - FundScript update 	<p>Will give an update next time of Fundsript. Volunteers meeting to finalize November 15, 2024</p>
5.	<p>Principal's update</p>	<p>Amy and Erin Duncan shared a principal update:</p> <ul style="list-style-type: none"> ● looking into idea for excursions ● Mad science was suggested. Can check with Kristy if it can be approved. ● Fun Fair raised \$8,000 to purchase 15 ipads with cases to support students that access textbooks on ipad ● Looking into buying external keyboards with the remaining \$1,000
6.	<p>H&S Website www.balacalavahomeandschool.com</p>	<p>Amy showcased the new website which is now launched. It include:</p> <ul style="list-style-type: none"> ● Weekly updates ● Home is blurbs ● lost and found ● minutes on the website / forms



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		<ul style="list-style-type: none"> ● Analytics installed ● Add a join our email list
7.	May Conference	<p>Erin D. shared an invite for the OFHSA conference. Robin will send out a link for the conference for any members that want to join. Reservations by Feb 15. conference@ofhsa.ca. Join by</p> <p>Separate email to let members know about the conference. Members paying for themselves.</p>
8.	Food Ordering (time permitting) - next semester ordering	<ul style="list-style-type: none"> ● Pasta day was a success, may need more next year ● Still need a sub coordinator. Can we put this on website?
	Open Discussion	<p>Information from Discussion:</p> <ul style="list-style-type: none"> - Invitation with RSVP for meetings was suggested to know the number attending. - Yearbooks are at risk for not happening due to privacy concerns. H&S can't get access to student lists, class lists or pictures to help. Suggested Parent Council maybe able to help with teacher support. - Would Cheddar up be a medium to to ask for parent volunteers for the yearbook? - keys given out to Executive for storage shed and kinder room gate - Erin D will be running pancakes day in June. date of June 9th is suggested. Cheddar up can be used for preferences (gluten free and vegan) - Hot Dog day is suggested to be March 24. We would like to use a "fun" day so white buns can be used.
		Meeting adjourned at 9.19 pm.

Actions:

- Erin B to give access to Quick Books
- Robin to send email to membership about upcoming conference
- Executive to vote on and increase in the Funscrip spend for Subway of \$10,000.
- Amy to update website with sub coordinator search
- Amy and Erin confirm Pancake day and hot dog day dates with Kristyi.



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Upcoming Events:

- November 19 Pizza Day
- November 21 Booster Juice Day
- November 26 Pizza Day
- November 28 Sub Day
- December 3 Pizza Day
- December 5 Booster Juice Day
- December 10 Pizza Day
- December 12 Sub Day
- December 17 Pizza Day
- December 19 Booster Juice Day
- January 7 Pizza Day
- January 9 Sub Day
- January 9 Next H&S Meeting